

PROPERTY & RECREATION COMMITTEE MEETING MINUTES
April 21, 2025

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on April 21, 2025. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

Members Present:

Jana A. Moll, Chairman
Lonnie Mosley, Asst. Chairman
Courtney Moore
Scott Tieman
Kenneth Sharkey
Sue Gruberman

Members Absent:

Steve Gomric, Excused

Others Present

Mark Kern, County Board Chairman
Sami Gruberman, County Board Office
Brian Buehlhorn, County Parks Supervisor

Herb Simmons, Director 911/EMA
Bob Allen, County Board

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Minutes from the March 24, 2025 meeting. Motion passed unanimously.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Amended 2025 Meeting Schedule. Motion passed unanimously.

A motion was made by Ms. Gruberman and seconded by Mr. Moore to approve the Rules for the Foley Dog Park. Motion passed unanimously.

A motion was made by Mr. Moore and seconded by Ms. Gruberman to table the Intergovernmental Agreement Between St. Clair County and the City of O'Fallon for the transfer of St. Ellen Mine Park. Motion passed unanimously.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for March 2025 is \$159,544.41. MEPRD's share for this period is \$79,772.21. Cash balance for the Property and Recreation Committee is \$1,191,547.89.

A motion was made by Mr. Tieman and seconded by Mr. Mosley to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Trinity Services: Sarah at Trinity Services reported on April 21, 2025 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on April 4.

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- St. Clair County Parks Grant Commission: Cycle 30 requests for payments have been processed during the last month on various projects.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- Thouvenot, Wade & Moerchen: TWM submitted an invoice for \$4,914 for services for the Foley Park Walking Trail project. The invoice was paid April 2.

Mr. Buehlhorn reported the following:

- Additional Maintenance: Along with Machine Shop Road property, we will be maintaining Animal Control off leash area this year.
- St. Ellen: (3/31) Wildlife issue has been resolved. (4/17) Contacted Republic Services about porta-toilet cleaning, removed dumped tires.
- Seasonal Help: Job opening posted online.
- Online Presence: Collaborating with other departments to review and enhance park rules and regulations, general park information, rental procedures, and event guidelines.

A motion was made by Mr. Mosley and seconded by Mr. Tieman to approve the Committee Reports given by Ms. Gruberman and Mr. Buehlhorn. Motion passed unanimously.

A motion was made by Mr. Mosley and seconded by Ms. Gruberman to adjourn the meeting at 5:35 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee